

LOCAL EMERGENCY PLANNING COMMITTEE

Knox County EMA
301 Park St. Rockland, ME 04841
Web Site: www.knoxcountymaine.gov/ema

November 2, 2021 LEPC Meeting

held via Zoom

Meeting Attendees:

Ray Sisk	Knox County EMA Director	Tim Polky	St. George EMA Director
Candice Richards	LEPC Secretary	Matt Coleman	Lonza
Mike Ames	Maine Water	Jerry Squires	Fisher Engineering
Drexell White	ME CDC	Eric Greiner	Dragon Products
Matt Allen	IFF/DuPont Nutrition	Chris Whytock	Rockland Fire/EMS Chief
Tom Nelson	PBMC Safety Officer	Robert Coombs	KRCC Director

The meeting was called to order at 10:34 a.m. by LEPC Chair Tim Polky.

Secretary's Report:

1. 2021 Tier 2 Reports:

The process should be starting soon. The SERC usually sends out the submission package in late November or early December.

2. AR-1 Reports Received:

- 10/4/21 – Rockland Fire Chief came across spilled diesel fuel
- 10/10/21 – Vehicle roll-over on Vinalhaven
- Ray Sisk motioned to approve the Secretary's Report. Eric Greiner seconded. A vote was taken with all in favor.

Treasurer's Report:

Beginning Balance	Personnel Services Expenses	Gen Operating Expenses	Expense	Revenue	Interest	Ending Balance September 30
(\$662.86)	\$513.56	\$61.10		\$0.00	\$2.57	(\$1,234.95)

The LEPC currently has a negative balance because the state has been painfully slow in paying reimbursements this year. The state has promised to have everything paid off by the end of the year.

- Tom Nelson made a motion to accept the Treasurer's Report. Mike Ames seconded the motion. A vote was taken with all in favor.

Training updates: *Knox County LEPC has a \$7,235.61 funding commitment for responder/facility HAZMAT/Chemical Safety related training for July 1, 2021 – June 30, 2022.*

Recent Past Training

Dates:	Title:	Location:
October 28, 2021	2021 NWS Gray Winter Spotter Training	Virtual

Future Training

Dates:	Title:	Location:
November 3, 2021 6 p.m.	2021 NWS Gray Winter Spotter Training	Virtual
November 16, 2021 6 p.m.	2021 NWS Gray Winter Spotter Training	Virtual

April 2022	AWR 148: Crisis Management for School-Based Incidents	Knox County EMA (was originally scheduled for October 19 th but postponed due to COVID)
TBD	HazMat	

Tim Polky explained that no one has requested hazmat courses at this time yet. Chris Whytock suggested doing a day operations review and offer it county-wide. There are a enough people out there that don't know what they should do so maybe doing a county-wide informational meeting will help. Ray noted that this training is open to the hospital staff as well.

Tom Nelson said that there was a request from PBMC's nursing staff for a gross decontamination demonstration in case the hospital has a hazmat decontamination situation. The ER staff wanted to discuss and see what the fire departments do during that type of situation so PBMC staff have a better idea of what they need to do in conjunction with the fire department. Chief Whytock suggested that maybe Rockland FD can do some hands-on stuff in the parking lot at the hospital because it would be a good opportunity for both the FD and the hospital staff.

Exercise Updates:

Recent Past Dates:	Title:	Location:
October 8 – 9, 2021	SET	Various

Tom said the hospital was going to do an exercise this fall but the staff didn't feel ready yet and he wasn't sure how things were going to go with pandemic numbers going up.

State Emergency Test (SET) exercise of emergency communications: ran by Steve Hansen. Candice did the EMA tasks in the radio room. Eric Greiner said that he heard the exercise was successful and went better than expected.

Ray asked Tom about his emergency communications equipment but Tom said that he hasn't had a chance to do anything with it yet. Ray said he'd help him get started and suggested he talk to Matt Perry (Electrical Solutions). Eric offered to contact Matt and ask him to get in touch with Tom.

New Business:

1. Approve Membership Application:

- Nina Caputo from DEP
- Robert Coombs from the KRCC
- Eric Greiner made a motion to approve both applications. Tom Nelson seconded the motion. A vote was taken with all in favor.

The applications will be signed by the Committee Chair and forwarded to the SERC for approval.

2. Knox LEPC Presentation to SERC on 10/12/21

Briefly discussed how the presentation went. Tim and Ray did the presentation.

3. Discuss Updating Knox County Hazardous Materials Emergency Response Guidelines

Candice Richards shared her screen and scrolled through the document to show the revision process. There have been a lot of formatting changes and updates made. Everyone was asked to provide feedback if there is any.

Miscellaneous:

1. Next Meeting

The next regular LEPC meeting will be December 7, 2021 at 10:30 a.m.

We are not sure yet if we'll be able to do it in person yet or if we will continue with zoom. Stay tuned for more information.

Adjourn:

Meeting adjourned at 11:06 a.m.

Respectfully submitted,

Candice Richards
LEPC Secretary

Remaining 2021 Meeting dates: December 1